Score _____ Name _____ Date _____ Period _____ Page _____

Cornell Notes

Title in Textbook _____ Page Numbers _____

Step 2: Reduce - Create questions which promote critical thinking, not 1 word answers - Write questions directly across from the answers in your notes - Leave a space or draw a pencil line separating questions	**Step 1: Record for Review** - Write headings and key words in colored pencil or highlight. - Take sufficient notes with selective (not too much verbiage) & accurate paraphrasing - Skip a line between ideas and topics - Use bulleted lists and abbreviations - Correctly sequence information - Include diagrams or tables if needed for clarification or length

Name _____ Date _____ Period _____ Page _____

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Reduce & Recite	Record for Review

Step 2: Reflect

In your own words and in complete sentences, write a 3 – 4 sentence summary paragraph. Your summary should cover the main concepts of the notes, be accurate, and have adequate details.